



American Technology Preeminence Act

**Responsibilities of Federal
Agencies for the Transfer of
Scientific, Technical, and
Engineering Information to the
National Technical Information
Service (NTIS) under the American
Technology Preeminence Act
(ATPA)**

Public Law 102-245, Section 108
American Technology Preeminence Act of 1991
(15 U.S.C. 3704b-2)

ATPA states...

"The head of each Federal executive department or agency shall transfer in a timely manner to the National Technical Information Service unclassified scientific, technical, and engineering information which results from federally funded research and development activities for dissemination to the private sector, academia, State and local governments, and Federal agencies."

Public Law 102-245, Section 108
American Technology Preeminence Act of 1991

What are the primary purposes of the American Technology Preeminence Act (ATPA)?

In keeping with the Administration's policy to make results from Federally funded research and development of all unclassified Government scientific, technical, engineering, and business information available to the public, implementation of ATPA will:

- assist U.S. industries in accelerating the development of new processes and products
- assist the U.S. in maintaining a leading worldwide economic competitive position

What are NTIS' responsibilities to Federal agencies under ATPA?

ATPA mandates NTIS to:

- facilitate public access to Federal information
- develop guidelines for Federal agencies to transfer their Government information to NTIS
- develop implementation methods and procedures to facilitate Federal agencies in the smooth transfer of information to NTIS
- maintain a permanent repository of unclassified scientific, technical, engineering and business information
- collect and disseminate this information worldwide
- develop new and enhanced methods for expeditious dissemination of information

What regulations are related to the ATPA?

Federal regulations issued pursuant to the the authority contained in the American Technology Preeminence Act (P.L. 102-245) are located at 15CFR1180 in the Code of Federal Regulations.

What are the responsibilities of Federal agencies under ATPA?

Federal agencies are required to:

- transfer to NTIS unclassified scientific, technical, engineering and business information resulting from Federally funded activities
- transfer information products to NTIS in a timely manner

"Timely manner" means within 15 days of the date the product is made available to the public. However, a better alternative would be to notify NTIS when the product is approved for final reproduction in order to give NTIS an opportunity to add its copy requirements to the agency's printing requisition. The cost of these additional copies will be paid for by NTIS.

What types of information does ATPA require Federal agencies to transfer to NTIS?

Agencies should transfer to NTIS:

- unclassified scientific, technical, engineering, and business information products such as:
 - results of basic and applied research (e.g., new theories and results of experimentation, observation, instrumentation, and computation)
 - information of significance to business and industry (e.g., economic and market information)
 - engineering information with applications to industry
- information intended for public dissemination
- summaries of ongoing and planned research that will eventually result in a final report
- application assessments
- training information
- information about federally originated or owned technology

What information products are not appropriate for transfer to NTIS?

Inappropriate information products are:

- brochures
- marketing pamphlets
- information included in privately published journals
- drafts and interoffice memoranda

What information products are appropriate for transfer to NTIS?

- technical reports, articles, papers and books
- regulations, standards, and specifications
- charts, maps, and graphs
- software
- data collections, datafiles, and data compilation software
- audio/video products
- technology application assessments
- training packages
- other Federally owned and/or originated technologies

Who are the actual producers of this information?

- agency employees
- contractors
- grantees
- universities

How do agencies handle information products that are copyrighted?

Before copyrighted information products are transferred to NTIS, the agency should:

- ensure that a license has been reserved to Government
- inform NTIS of the terms of the license, or
- assist NTIS in its efforts to acquire a license

How do agencies submit their information products to NTIS?

Paper documents may be mailed to:

National Technical Information Service
Attn: Receipt of Stock
5285 Port Royal Rd
Springfield, VA 22161

Sending documents electronically:

There are three ways to submit information products electronically:

- URL: If the documents exist on an agency Website, please notify NTIS in an e-mail message to input@ntis.gov. You should specify the URL address and a list of the titles that can be found there.
- FTP: Large documents should be forwarded via FTP. Please send an e-mail message to input@ntis.gov and specify the FTP address where the documents can be retrieved along with a list of the titles.
- E-mail: Please attach documents in an e-mail addressed to input@ntis.gov.

NTIS requests that each submission of one or more reports include an agency point of contact for questions and follow up.

Contact Information

Your NTIS contact for submitting reports is:

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Your NTIS contact for ATPA is:

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NTIS offers a variety of services...

Basic Information Dissemination Services

- Announcement of publications
- Permanent Availability
- Quality Customer Service

Special Collection, Marketing, and Dissemination Services

- Customer Service for Special Collections
- NTIS' FedWorld® Online Computer System
- Market Research and Marketing
- FAX Services
- FOIA-Related Services
- Listings and Bibliographies

Technology Transfer Services

- Patent Licensing
- Current Research Projects Database
- Business Partnerships

Production Services

- Printing, Inventory, and Distribution Management
- Electronic Media Production Service

Financial and Contractual Brokerage Services

- Financial Services - Customer Accounting, Billing, and Collection
- Contractual Services - Database Leasing

Web Development and Online Integration

- 508 Services
- Web Hosting, Intranets
- E-Learning and Secure Online Systems
- Help Desk Support

Benefits to Federal agencies from a partnership with NTIS

Establishing a partnership with NTIS will:

- Assist your agency in the management of your information products.
- Help your agency reach the scientific and business communities that need and depend on your information
- Store, process, produce, and distribute your information products.
- Market your agency's products through a network of promotional and announcement media.
- Create searchable bibliographic records of your information products (fully indexed and abstracted).
- Manage your subscription products (e.g., keep address lists up to date, distribute renewal notices, handle invoices and payments).
- Store your information so it will be available for future reference.
- Reduce your agency's Freedom of Information Act (FOIA) workload by allowing you to refer your FOIA requests to NTIS for fulfillment.
- Include your information products with other agencies at the Homeland Security Information Center at NTIS

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